



## General Transfer Instructions

### Transfer out of a Trust

Dear Royalty Owner,

In an effort to assist our royalty owners with the transfer of oil and gas interests, we have outlined below the instructions and documentation required for the most common situations in which a transfer of interest is necessary to update Eiger Operating's records.

Please note that these materials are intended solely as general guidance and should not be considered legal advice. Eiger Operating strongly recommends that royalty owners consult with an attorney for legal advice specific to their individual circumstances.

If an owner has appointed an attorney-in-fact (Power of Attorney) or a guardian to act on their behalf, Eiger Operating requires a copy of the court order or legal instrument establishing that authority.

If you have any questions regarding these requirements, please contact us at **469-943-1216**.

**Before submitting or mailing documentation to our office, please ensure that all required documents are included and that they have been properly filed and recorded in the appropriate county records.**

Attn: Royalty Relations  
3811 Turtle Creek Blvd, Suite 975  
Dallas, TX 75219  
Phone: 469-281-9259

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To process and complete the transfer of oil and gas interests out of a Trust, Eiger Operating requires the following documentation:

#### **Documentation Required:**

[ ] Recorded Conveyance Document (IE Trustee's Deed, Assignment of Oil and Gas Lease, etc.) **This document must be filed and recorded with the Register of Deeds for the county of record.**

[ ] Copy of the Trust agreement or Certification of Trust listing the acting Trustee(s)

[ ] W9 for each Grantee and/or Beneficiary